

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE FEBRUARY 11, 2025 WORK SESSION**

The work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on February 11, 2025 at 5:00 PM in the board room of the District Offices, 4222 S. Taylor Road.

Those Present:

Chairman:	Mark Szczepanik	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Treasurer:	Nick Enser
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski
Commissioner:	Edmund Jensen Jr.	Insurance:	Dave Stromecki
Commissioner:	Frank Wierzbowski	Administrator:	Monica Thielemann

Approval of January 14, 2025 Work Session

Motion made by Commissioner Hanrahan, seconded by Commissioner Benning to approve the January 14, 2025 work session minutes. All in favor; motion carried.

Attorney Chelus:

Contacted Erie County regarding the Civil Service and stated to EC the position of the Fire District with regards to the town law. Erie County stated that they are in contact with the State regarding this matter.

Mark:

Would like a committee formed to work on the Civil Service for the District. A letter is to be sent and will have a public hearing on the same.

Discussion followed.

Memberships/Personnel

Jay:

There are two (2) applications for Jr. Firefighter and one (1) for firefighter for Orchard Park. More discussion on the Duty Shifts.

Equipment

Mark:

824 is in service and 885 is at Taylor Road.

There was a meeting for the pre-construction of OP6.

The price for the new H7 is 574,795.00 with taking the foam out and keeping the nozzle.

The committee for H1 has met and is on going with the approval by the May meeting with a three (3) year build time.

Discussion followed.

Bob:

Question on the Chiefs vehicles, where is the District on this now that we have purchased two (2).

Discussion followed.

Justin:

W2 out for inspection with OP 6 & 7 due soon.

Fire EMS Incidents

None to report

Dispatch

Jay:

The Fire District will not be involved with the police new radio system as the police have put this on hold.

Have a quote from Saia to move the equipment from the small building by the village water tower to district property of approximately \$57,000.00.

Discussion followed.

Facilities

Chris:

Bison Elevator quote to repair the elevator at Hillcrest is \$16,562.00

Still working on the power washer for Hillcrest.

Will be contacting the locksmith for extra keys

Have contacted the snowplow company to repair/replace the door at the North Station.

Would like to have both the snowplowing and lawn maintenance contracts be with one company.

Motion will be made at the regular meeting to put out to bid.

Bob:

The sprinklers at Taylor Road have all been winterized and since there is no need to water the grass at Taylor Road will just leave the sprinkler system alone.

Bill:

Should have a proposal from Wendel for the renovations at Windom in a few weeks.

IT

Jay:

The new fob kiosk is at Taylor Road.

Policies

Treasurer

Nick:

Have ordered a bigger tv for the Board Room

Gave Commissioner Szczepanik the resolution for NYSR for Monica

Motion will be needed for the new cc policy.

Motion will be needed to remove the accounting policy 101 for required signatures from vendors.

Working on a report for apparatus spending.

Just checking that the district is still looking at 2026 to rolling EMS into the district.

Discussion on this subject followed.

Will probably have to raise the Fire Tax for resident for EMS coming into the district.

Discussion followed on the lease term with EMS.

Administration

Jay:

Went through clearance with Monica to make sure that everyone is where they are supposed to be.

Discussion followed.

Commissioner Discussions

Bill:

Would like to make a motion to hire Leonard Drajem from SMSI to bring the district to OSHA compliant.

There being no further business the Work Session ended at 6:57 PM

Respectfully submitted

Roberta Buczkowski, Secretary

DRAFT